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 EDEX Secretariat , RCU Skills Centre, Royal College Union,
 Rajakeeya Mawatha, Colombo 00700, Sri Lanka.

BMICH Colombo
20 - 21 - 22 January 2012 - 10.00 hrs to 19.00 hrs

KANDY CITY CENTRE Kandy
27 - 28 January 2012 - 9.00 hrs to 18.00 hrs

For Office Use Only	
No.	

APPLICATION FOR STALL SPACE

Company Details

Company	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Name of CEO / MD	<input type="text"/>
Designation	<input type="text"/>
Telephone	Office <input type="text"/>
	Mobile <input type="text"/>
Fax	<input type="text"/>
Email	<input type="text"/>
Web	<input type="text"/>

Person authorized to deal with EDEX Expo 2012

Name	<input type="text"/>
Designation	<input type="text"/>
Telephone	Office <input type="text"/>
	Mobile <input type="text"/>
Fax	<input type="text"/>
Email	<input type="text"/>

Stall requirements in order of preference for EDEX Expo 2012

	Colombo					Kandy	
	Hall A	Hall B	Hall C	Hall D	Hall E	Hall A	Hall B
1st Preference							
2nd Preference							
3rd Preference							

Advertising Requirements

Please indicate your preference in the appropriate cage. Advertising rates will be available in our web site and will be communicated individually at request.

YES NO <input type="checkbox"/> <input type="checkbox"/>	YES NO <input type="checkbox"/> <input type="checkbox"/>	YES NO <input type="checkbox"/> <input type="checkbox"/>
Exhibitor Catalogue	Newspaper Supplement	Web Site

Name Panel in Shell Booth (PLEASE COMPLETE IN BLOCK CAPITALS)

MAXIMUM 30 CHARACTERS ONLY

(If the number of characters exceeds 30, displayed font size will be reduced attracting an additional cost)

Instructions to Applicants

1. Duly completed application form along with the non refundable advance payment applicable should be handed over to the EDEX Secretariat and due acknowledgement and a receipt obtained. (Please refer the Rate Card for stall charges, early bird discount and advance payment details)
2. No reservation can be considered final, unless accompanied by the advance payment and the subsequent payment terms are strictly adhered to. No extensions will be allowed for early bird discount and /or final payment.
3. All Cheques to be drawn in favour of "EDEX 2012" and crossed 'Account Payee Only'
4. EDEX 2012 Committee will process and allocate the trade stalls suitably. Their decision with regard to the allocation of all stalls and any other matter related to the exhibition shall be final. The EDEX 2012 Committee reserves the right to reject any applications(s) without offering reasons.
5. Organisers reserve the right to reallocate any previously reserved stall space to a fresh applicant without any notice or refund of payments made, in the event the former applicant fails to make the necessary advance and/or balance payments strictly in accordance with the payment schedule appearing in the Rate Card.
6. The Organisers reserves the right to change the date, the venue or layout at their sole discretion.
7. The Terms and Conditions and other related regulations which are applicable to the Application Form, EDEX 2012 Exhibition and to its Stall Holders are available in our web site www.edex.lk. Further clarifications can be obtained from the EDEX Secretariat.

I/We have carefully read and understood the Terms and Conditions, Exhibition Rules and Regulations of EDEX Expo 2012, a soft copy of which is available in the official web site www.edex.lk, and agree to be bound by the same.

Signature

Official Seal

Date

Name

Designation